

# State Classified Job Evaluation/ Classification Process Map

Position Descriptions (PD) represent a job within the university and describes the job in its present state. Each employee of CSU is required to have a PD on file.

For guidance on PD content creation and required information, please see: [http://www.hrs.colostate.edu/compensation/documents/job\\_description\\_training.pdf](http://www.hrs.colostate.edu/compensation/documents/job_description_training.pdf)

The diagram below illustrates the process and user roles to create and/or modify a PD.

