

Job Level	Extension Agent, 4-H Youth Development , TRA Delta County	Project/Program Management Level I
Oversight Received	<ul style="list-style-type: none"> <li>* Work under the guidance &amp; supervision of the Tri-River Area Extension Director, who they may consult with if questions.</li> <li>* Provide leadership, guidance and management to the 4H Youth Development Program in Delta County</li> </ul>	<ul style="list-style-type: none"> <li>▪ Works with close oversight of project/program</li> <li>▪ accomplishments</li> </ul>
Problem Solving	<ul style="list-style-type: none"> <li>* Participate in Extension work teams and in the MQA Program, project area and 4-H Council-member training</li> <li>* Provide vision and direction for the STEM initiative in the Tri-River Area. Create sustainable program areas for Colorado State University Extension STEM.</li> <li>* Provide leadership and support for an active, diverse adult, and youth volunteer-based program including volunteer recruitment, selection, orientation, education, training, motivation, evaluation, recognition, and support.</li> <li>* Seek out and manage external funding, personnel, and in-kind resources to support program efforts.</li> </ul>	<ul style="list-style-type: none"> <li>▪ May provide recommendation on analysis,</li> <li>▪ project identification, design, communication,</li> <li>▪ and integration of programs</li> <li>▪ Identifies and escalates potential project/program</li> <li>▪ hurdles and pitfalls</li> </ul>
Interaction/ Communication	<ul style="list-style-type: none"> <li>* Prepare volunteers to assume increasing leadership, mid-management, and diverse public education/information roles.</li> <li>* Provide leadership and support for all Delta County 4-H Programming. Cooperate with other 4-H agents in the Tri River Area.</li> <li>* The agent is responsible for facilitating communication between diverse groups who support the 4H program and encourage volunteer leadership development opportunities for both youth and adults involved in the 4-H program.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Single point of contact for programs, initiatives, or projects</li> </ul>
University Impact	<ul style="list-style-type: none"> <li>* The individual in this position works as a member of the local county Extension team and as a local representative of Colorado State University</li> <li>* Facilitates and develops partnerships, pursue funding for STEM programming, implement and evaluate extension STEM programs.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Impact of programs is short-term duration</li> <li>▪ Program participation tends to be elective</li> <li>▪ Programs may be sub-sets of larger institutional initiatives</li> </ul>
Financial/ Budget Responsibility	<ul style="list-style-type: none"> <li>* This position will be responsible for a budget (program, travel, operating, etc.) of approximately \$40,000. Also, they are responsible for assuring all 4-H entities handle their 4-H finances according to the CSU and IRS rules.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Recommends and administers program budget</li> <li>▪ Program budget is small</li> </ul>
People Management	<ul style="list-style-type: none"> <li>* No supervision responsibilities.</li> </ul>	<ul style="list-style-type: none"> <li>▪ May have responsibility for up to two support staff FTEs</li> </ul>