

Job Level	Dean CHHS	Executive Level II
Problem Solving	<ul style="list-style-type: none"> * Oversees department chairs, faculty recruitment, student retention, budget preparation and approval, and culture for faculty, staff, and students; * Create and implement the College Strategic Plan; * College wide decision making in a fair and equitable manner; * Responsible for all curricula within the college; * Drives expectations of excellence in instruction and research; * Representing the College at the University, with donors, alumni, and the broader public. 	<ul style="list-style-type: none"> ▪ Resolves complex issues with long term impact ▪ Resolutions may lead to new ways of conducting operations or changes to University Policy.
Interaction/ Communication	<ul style="list-style-type: none"> * The Dean is the principal administrative officer of the College and reports to the Provost/Executive Vice President of the University. * The Dean is responsible for implementing policies, managing personnel and financial resources, promoting a culture of inclusivity, and securing internal and external support for the College. * Representing the College at the University, with donors, alumni, and the broader public. 	<ul style="list-style-type: none"> ▪ Reports to an officer or executive director. ▪ Integrates information from multiple functions or departments to inform the strategy of own area.
University Impact	<ul style="list-style-type: none"> * The Dean provides leadership to the College by establishing a strong vision and implementing a strategic plan to achieve that vision. The Dean is the principal academic officer of the College. The Dean is responsible for managing and ensuring the quality of the College's academic programs. 	<ul style="list-style-type: none"> ▪ Set strategy for functional area or department in line with mission of the University.
Financial/ Budget Responsibility	<ul style="list-style-type: none"> * Oversees budget preparation and approval. 	<ul style="list-style-type: none"> ▪ Has full oversight of budget for a department or multiple departments.
People Management	<ul style="list-style-type: none"> * 8 department heads/school directors (all are faculty) * 3 associate deans (faculty) * 3 directors in the dean's office (AP) * 1 executive assistant (AP) * Other center directors and faculty as necessary 	<ul style="list-style-type: none"> ▪ Provides direction for function or department through other managers or senior managers. ▪ Develops workforce plan and responsible for developing leadership within the function or department. ▪ People management responsibilities for pay reviews, performance management and resource planning.