

Job Level	Executive Director CSU Health Network	Senior Management Level II
Problem Solving	<ul style="list-style-type: none"> * The Executive Director has overall responsibility for the CSUHN which employs approximately 200 staff members. * The Executive Director has full decision making authority for all aspects of the CSUHN including personnel, budget and finance, contracts, medical services, counseling services, drug and alcohol programs, administration, facility operations, health insurance, risk management, compliance, and national accreditations of the unit. * The Executive Director informs and consults the Vice President for Student Affairs. 	<ul style="list-style-type: none"> ▪ Resolves complex issues with long term impact ▪ Resolutions may lead to new ways of conducting operations or changes to University Policy.
Interaction/ Communication	<ul style="list-style-type: none"> * Develops and implements strategic planning, visioning, goal setting, and direction for a wide range of medical, mental health, educational, public health and administrative programs for the CSU Health Network. * The Executive Director has full decision making authority for all aspects of the CSUHN including personnel, budget and finance, contracts, medical services, counseling services, drug and alcohol programs, administration, facility operations, health insurance, risk management, compliance, and national accreditations of the unit. 	<ul style="list-style-type: none"> ▪ May report to an officer or executive director.
University Impact	<ul style="list-style-type: none"> * Supervises Business functions including Student Health Insurance, Insurance Network Contracts, billing and coding, accounting, purchasing and contracting with specialty medical providers, and other specialty equipment vendors. * Manages the CSUHN facilities including physical plant, operations, repair and replacement, capital expenditures. 	<ul style="list-style-type: none"> ▪ Set strategy for functional area or department in line with mission of the University. ▪ Must be head of a department as defined and assigned by the University for Director designation.
Financial/ Budget Responsibility	<ul style="list-style-type: none"> * Develops and manages a complex 20-million-dollar budget involving revenue from student fees, self-generated revenue, gifts and grants, and centrally allocated resources. 	<ul style="list-style-type: none"> ▪ Has full oversight of budget for a department.
People Management	<ul style="list-style-type: none"> * The ED directly supervises 8 Directors and Managers that compose the Leadership Team for the CSUHN. In addition, the ED supervises two positions that are collaborations with other entities—The Director of the Clinical Pastoral Education Program which is a new collaboration between CSU, Columbine Health Systems, and the University of Colorado Health Systems and the Senior Coordinator of Mental Health Services for Student Athletes which is a collaboration with the CSU Athletic Department. In addition, the ED supervises an executive administrative assistant. 	<ul style="list-style-type: none"> ▪ Provides direction for function/department/unit through other managers. ▪ People management responsibilities for pay reviews, performance management and resource planning.