

Job Level	Director of Support and Safety Assessment	Proj/Prog Management Level II
Oversight Received	<ul style="list-style-type: none"> * Executive position in the Division of Student Affairs at Colorado State University (CSU), dual-reporting directly to the Vice President of Student Affairs and the President's Office. The Director is a full time Administrative Professional with responsibility for overall management of Support & Safety and Title IX programs within the University, including behavioral assessment and intervention programs 	<ul style="list-style-type: none"> ▪ Works independently with high-level oversight
Problem Solving	<ul style="list-style-type: none"> * This position oversees implementation of several University policies, including Violence in the Workplace; Workplace Bullying; Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Violence, Dating Violence, Stalking, and Retaliation; and the Protection of Minors. * The Director has the authority to implement interim safety measures for students and employees of concern, including Campus Exclusion and recommendation of separation from the University. As designated Title IX Coordinator for the University, the Director is primarily responsible for ensuring compliance with all applicable laws and policies for sex and gender-based equity and inclusion, and oversees implementation of services including University wide evaluations and audits, education efforts, prevention programs, and investigative functions. 	<ul style="list-style-type: none"> ▪ Provides recommendation on analysis, project identification, design, communication, and integration of programs ▪ Identifies and helps develop solutions to mitigate project/program hurdles and pitfalls ▪ Manages University-wide programs, initiatives, or projects
Interaction/ Communication	<ul style="list-style-type: none"> * Strategic planning for support and safety programs, including behavioral intervention, threat assessment, and federally mandated security clearances. * Chair multi-disciplinary teams (Student Consultation Team and Employee Consultation Team) * Oversee crisis situations and advise other University officials on matters of crisis and safety. Implement interim measures to respond to safety risks, up to and including recommendation of separation from the University. 	<ul style="list-style-type: none"> ▪ Single point of contact for programs, initiatives, or projects
University Impact	<ul style="list-style-type: none"> * Function as chief administrator of the Office of Support and Safety Assessment. Provide vision and leadership for Support & Safety Assessment and Title IX Programs, including operational oversight of office and staff related to tracking incidents of human-related threats, violence, distress, and crisis for students, employees, and faculty. 	<ul style="list-style-type: none"> ▪ Impact of programs is medium to long-term duration ▪ Program participation tends to be required
Financial/ Budget Responsibility	<ul style="list-style-type: none"> * Strategic oversight of \$500K annual departmental budget and a \$1.5m multidepartmental budget that gets disbursed to 8 different departments within 3 divisions. 	<ul style="list-style-type: none"> ▪ Manages program budget ▪ Program budget is small to medium
People Management	<ul style="list-style-type: none"> * Direct supervision of 5.5 FTE professional staff: 3.0 FTE Administrative Professional positions (015940.0003; 021166.0001; 022045.0001) 1.5 FTE State Classified positions (015611.0003; 014558.0004), and 1 non-student hourly position. 	<ul style="list-style-type: none"> ▪ May have people management responsibility for pay reviews, performance management, and resource planning