

Job Level	Associate Director of Science and Data	Management Level II
Problem Solving	<ul style="list-style-type: none"> <li>* The Associate Director will provide leadership, program oversight, coordination and administration of statewide science and data programs, policies, and procedures in the following areas: Geospatial Data Management, Forest Inventory and Analysis, Forest Insect and Disease Monitoring, Warner College Liaison activities, and Science Delivery.</li> <li>* They are responsible for establishing the strategic direction and long term objectives and goals for the CSFS. They will serve as a member of the Executive Budget Committee, where they will be responsible for analyzing financial resources to ensure CSFS program objectives are met.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Applies concepts towards the development of new rules or policy development</li> </ul>
Interaction/ Communication	<ul style="list-style-type: none"> <li>* Serve as a member of the CSFS Executive Budget Committee; review analysis of financial resources to ensure CSFS program objectives are met. The Associate Director must be able to consider solutions for competing resources; using best practices to achieve success with limited resources. They will also participate in CSFS annual work planning across all program areas.</li> <li>* Develop CSFS policy and practices to ensure consistency in program delivery</li> </ul>	<ul style="list-style-type: none"> <li>▪ Adapts communication style and uses persuasion in delivering messages</li> </ul>
University Impact	<ul style="list-style-type: none"> <li>* Provide leadership, oversight, coordination and administration of statewide science and data programs, policies, and procedures and advises agency Leadership on current emerging issues in Geospatial Data Management, Forest Inventory and Analysis, Forest Insect and Disease Monitoring, Warner College Liaison activities, and Science Delivery program areas. The position will work collaboratively with CSFS customers and partners to meet these program delivery needs.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ability to impact the development of existing principles and guides the development of new policies and ideas</li> <li>▪ Work provided by the team generally has longer-term impact beyond the current year</li> </ul>
Financial/ Budget Responsibility	<ul style="list-style-type: none"> <li>* The staff that they oversee are responsible for programmatic budgets ranging from \$200,000 to 1.5 million, totaling over 2.5 million and spanning multiple years of funding.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Provides input into the budgeting process and may be a sub-departmental budget owner or have responsibility towards the fiscal management</li> </ul>
People Management	<ul style="list-style-type: none"> <li>* This position directly supervises five permanent Administrative Professional employees in Geospatial Data Management, Forest Inventory and Analysis, Forest Insect and Disease Monitoring, Warner College Liaison activities, and Science Delivery.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Manages teams of technical/support and/or professional roles</li> <li>▪ May have people management responsibility for pay reviews, performance management, and resource planning</li> </ul>