

Graduate Assistant Appointment Data

New Hires and New Assignments

HUMAN RESOURCES

Name _____ Hire Date _____

Department _____ Hours per week _____

Supervisor _____ Appt End Date _____

Office Phone _____ Salary _____

Location _____

Room number + four-digit building code

Employee Group Qualifier

- Graduate Research Assistant
- Graduate Support Assistant
- Graduate Teaching Assistant

Basis of Service

- 9-month
- 12-month

Reason

- ALL/New Assignment
- ALL/New Rehire
- ALL/Rehire

Account %

Conditions of Appointment

May include conditions of appointment, comments, source of tuition, teaching and/or research experience.

