

Labor Distribution Example

Take note of a few points in the Labor Distribution screenshot below:

- Although May appointments begin mid-month, May's funding begins on **May 1**.
- May's payment is to be split between two accounts. Both accounts are active for the entire month.
- No funding exists for June. This is OK if the employee has no June appointment. If a June appointment does exist for this example, the entire amount would be charged to the departmental default account.
- The same account is used to fund July and August.
- Although August 15 is the last day of summer session for all employees, the account remains active **through Aug 31**.
- The 2012 May and June summer session amounts will encumber for May and June 2013, but on a different account than was used for 2012.

GL Account	Project	Start Date	End Date	%
████ 200.		01-MAY-2012	31-MAY-2012	75
████ 300.		01-MAY-2012	31-MAY-2012	25
████ 400.		01-JUL-2012	31-AUG-2012	100
████ 500.		01-SEP-2012		100