

January 2022

21 working day
168 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					New Year's Day CSU Holiday	1
2	3	4 Bi-weekly TCP approvals for PPE 12/31 due 11:59 PM	5	6 Bi-weekly Payroll Processing	7 Bi-weekly Payroll Processing	8
9	10 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 12/31 due 11:59 PM	11	12	13	14 Bi-weekly Pay Day for PPE 12/31 Bi-weekly Pay Period End	15
16	17 Martin Luther King, Jr Birthday CSU Holiday	18 Bi-weekly TCP approvals for PPE 01/14 due 10:00 am Monthly Payroll Processing Spring classes begin	19 Monthly Payroll Processing	20 Bi-weekly Payroll Processing Monthly Payroll Processing	21 Bi-weekly Payroll Processing Monthly Payroll Processing	22
23	24	25	26	27	28 Bi-weekly Pay Day for PPE 1/14 Bi-weekly Pay Period End	29
30	31 Monthly Pay Day					

NOTES: **Any paper work submitted for a Salaried Employee after this date may result in a delay in payment and delay in the posting of their retirement.

February 2022

20 working day
160 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Bi-weekly TCP approvals for PPE 01/28 due 11:59 PM	2	3 Bi-weekly Payroll Processing	4 Bi-weekly Payroll Processing	5
6	7	8	9	10 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 1/31 due 11:59 PM	11 Bi-weekly Pay Day for PPE 1/28 Bi-weekly Pay Period End	12
13	14	15 Bi-weekly TCP approvals for PPE 02/11 due 11:59 PM	16	17 Bi-weekly Payroll Processing	18 Bi-weekly Payroll Processing Monthly Payroll Processing	19
20	21 Washington's Birthday Banks Closed Monthly Payroll Processing	22 Monthly Payroll Processing	23 Monthly Payroll Processing	24	25 Bi-weekly Pay Day for PPE 2/11 Bi-weekly Pay Period End	26
27	28 Monthly Pay Day					

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March 2022

23 working day
184 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Bi-weekly TCP approvals for PPE 02/25 due 11:59 PM	2	3 Bi-weekly Payroll Processing	4 Bi-weekly Payroll Processing	5
6	7	8	9	10 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 2/28 due 11:59 PM	11 Bi-weekly Pay Day for PPE 2/25 Bi-weekly Pay Period End	12
13	14	15 Bi-weekly TCP approvals for PPE 03/11 due 11:59 PM	16	17 Bi-weekly Payroll Processing	18 Bi-weekly Payroll Processing Monthly Payroll Processing	19
CSU Spring Break						
20	21 Monthly Payroll Processing	22 Monthly Payroll Processing	23 Monthly Payroll Processing	24	25 Bi-weekly Pay Day for PPE 3/11 Bi-weekly Pay Period End	26
27	28	29 Bi-weekly TCP approvals for PPE 03/25 due 11:59 PM	30	31 Bi-weekly Payroll Processing Monthly Pay Day	Bi-weekly Payroll Processing	

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April 2022

21 working day
168 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Bi-weekly Payroll Processing	2
3	4	5	6	7	8 Bi-weekly Pay Day for PPE 3/25 Bi-weekly Pay Period End	9
10	11 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 3/31 due 11:59 PM	12 Bi-weekly TCP approvals for PPE 04/8 due 11:59 PM	13	14 Bi-weekly Payroll Processing	15 Bi-weekly Payroll Processing	16
17	18 Monthly Payroll Processing	19 Monthly Payroll Processing	20 Monthly Payroll Processing	21 Monthly Payroll Processing	22 Bi-weekly Pay Day for PPE 4/8 Bi-weekly Pay Period End	23
24	25	26 Bi-weekly TCP approvals for PPE 04/22 due 11:59 PM	27	28 Bi-weekly Payroll Processing	29 Bi-weekly Payroll Processing Monthly Pay Day	30

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May 2022

22 working day
176 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 Bi-weekly Pay Day for PPE 4/22 Bi-weekly Pay Period End	7
					Last day of Classes	
8	9	10 Bi-weekly TCP approvals for PPE 05/6 due 11:59 PM **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 4/30 due 11:59 PM	11	12 Bi-weekly Payroll Processing	13 Bi-weekly Payroll Processing	14
	FINAL EXAMS					
15	16	17 Monthly Payroll Processing	18 Monthly Payroll Processing	19 Monthly Payroll Processing	20 Bi-weekly Pay Day for PPE 5/6 Bi-weekly Pay Period End Monthly Payroll Processing	21
	Summer classes start					
22	23	24 Bi-weekly TCP approvals for PPE 05/20 due 11:59 PM	25	26 Bi-weekly Payroll Processing	27 Bi-weekly Payroll Processing	28
29	30 Memorial Day CSU Holiday Banks closed	31 Monthly Pay Day				

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June 2022

22 working day
176 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 Bi-weekly Pay Day for PPE 5/20 Bi-weekly Pay Period End	4
5	6	7 Bi-weekly TCP approvals for PPE 06/3 due 11:59 PM	8	9 Bi-weekly Payroll Processing	10 Bi-weekly Payroll Processing **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 5/31 due 11:59 PM	11
12	13	14	15	16 Monthly Payroll Processing	17 Bi-weekly Pay Day for PPE 6/3 Bi-weekly Pay Period End Monthly Payroll Processing	18
19	20 Juneteenth Observed Banks closed Monthly Payroll Processing	21 Bi-weekly TCP approvals for PPE 06/17 due 11:59 PM Monthly Payroll Processing	22	23 Bi-weekly Payroll Processing	24 Bi-weekly Payroll Processing	25
26	27	28	29	30 Monthly Pay Day		

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July 2022

21 working day
168 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 Bi-weekly Pay Day for PPE 6/17 Bi-weekly Pay Period End	2
3	4 Independence Day CSU Holiday Banks closed	5 Bi-weekly TCP approvals for PPE 07/01 due 11:59 PM	6	7 Bi-weekly Payroll Processing	8 Bi-weekly Payroll Processing	9
10	11 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 6/30 due 11:59 PM	12	13	14	15 Bi-weekly Pay Day for PPE 7/1 Bi-weekly Pay Period End	16
17	18 Monthly Payroll Processing	19 Bi-weekly TCP approvals for PPE 07/15 due 11:59 PM Monthly Payroll Processing	20 Monthly Payroll Processing	21 Bi-weekly Payroll Processing Monthly Payroll Processing	22 Bi-weekly Payroll Processing	23
24	25	26	27	28	29 Bi-weekly Pay Day for PPE 7/15 Bi-weekly Pay Period End Monthly Pay Day	30
31						

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August 2022

23 working day
184 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 Bi-weekly TCP approvals for PPE 07/29 due 11:59 PM	3	4 Bi-weekly Payroll Processing	5 Bi-weekly Payroll Processing	6
					Summer classes end	
7	8	9	10 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 7/31 due 11:59 PM	11	12 Bi-weekly Pay Day for PPE 7/29 Bi-weekly Pay Period End	13
14	15	16 Bi-weekly TCP approvals for PPE 08/12 due 11:59 PM	17 Bi-weekly Payroll Processing	18 Bi-weekly Payroll Processing Monthly Payroll Processing	19 Monthly Payroll Processing	20
21	22 Monthly Payroll Processing Fall Classes begin	23 Monthly Payroll Processing	24	25	26 Bi-weekly Pay Day for PPE 8/12 Bi-weekly Pay Period End	27
29	29	30 Bi-weekly TCP approvals for PPE 08/26 due 11:59 PM	31 Monthly Pay Day			

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September 2022

22 working day
176 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Bi-weekly Payroll Processing	2 Bi-weekly Payroll Processing	3
4	5 Labor Day CSU Holiday Banks closed	6	7	8	9 Bi-weekly Pay Day for PPE 8/26 Bi-weekly Pay Period End **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 8/31 due 11:59 PM	10
11	12	13 Bi-weekly TCP approvals for PPE 09/9 due 11:59 PM	14	15 Bi-weekly Payroll Processing	16 Bi-weekly Payroll Processing Monthly Payroll Processing	17
18	19 Monthly Payroll Processing	20 Monthly Payroll Processing	21 Monthly Payroll Processing	22	23 Bi-weekly Pay Day for PPE 9/9 Bi-weekly Pay Period End	24
25	26	27 Bi-weekly TCP approvals for PPE 09/23 due 11:59 PM	28	29 Bi-weekly Payroll Processing	30 Bi-weekly Payroll Processing Monthly Pay Day	

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October 2022

21 working day
168 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7 Bi-weekly Pay Day for PPE 9/23 Bi-weekly Pay Period End	8
9	10 **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 9/30 due 11:59 PM Columbus Day Banks closed	11 Bi-weekly TCP approvals for PPE 10/07 due 11:59 PM	12	13 Bi-weekly Payroll Processing	14 Bi-weekly Payroll Processing	15
16	17 Monthly Payroll Processing	18 Monthly Payroll Processing	19 Monthly Payroll Processing	20 Monthly Payroll Processing	21 Bi-weekly Pay Day for PPE 10/7 Bi-weekly Pay Period End	22
23	24	25 Bi-weekly TCP approvals for PPE 10/21 due 11:59 PM	26	27 Bi-weekly Payroll Processing	28 Bi-weekly Payroll Processing	29
30	31 Monthly Pay Day					

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November 2022

22 working day
176 hours

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 Bi-weekly Pay Day for PPE 10/21 Bi-weekly Pay Period End	5
6	7	8 Bi-weekly TCP approvals for PPE 11/04 due 11:59 PM	9	10 Bi-weekly Payroll Processing **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 10/31 due 11:59 PM	11 Bi-weekly Payroll Processing Veterans Day Banks closed	12
13	14	15 Monthly Payroll Processing	16 Monthly Payroll Processing	17 Monthly Payroll Processing	18 Bi-weekly Pay Day for PPE 11/4 Bi-weekly Pay Period End Monthly Payroll Processing	19
20	21 Bi-weekly TCP approvals for PPE 11/18 due 10:00 AM	22 Bi-weekly Payroll Processing	23 Bi-weekly Payroll Processing	24 Thanksgiving Day CSU Holiday Banks closed	25 CSU Holiday	26
Fall Recess						
27	28	29	30 Monthly Pay Day			

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December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 Bi-weekly Pay Day for PPE 11/18 Bi-weekly Pay Period End	3
4	5	6 Bi-weekly TCP approvals for PPE 12/02 due 11:59 PM	7	8 Bi-weekly Payroll Processing	9 Bi-weekly Payroll Processing **Deadline for Monthly paper work to be submitted Monthly TCP approvals for PPE 11/30 due 11:59 PM	10
11	12	13	14 Bi-weekly stops by 11:00	15	16 Bi-weekly Pay Day for PPE 12/2 Bi-weekly Pay Period End	17
18	19 Bi-weekly TCP approvals for PPE 12/18 due 10:00 AM Bi-weekly Payroll Processing	20 Bi-weekly Payroll Processing Monthly Payroll Processing	21 Monthly Payroll Processing	22 Monthly Payroll Processing	23 Monthly Payroll Processing	24
25	26 Christmas Day CSU Holiday Banks closed	27	28	29	30 Bi-weekly Pay Day for PPE 12/16 Bi-weekly Pay Period End Monthly Pay Day	31

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