

2023

BI-WEEKLY PAYROLLS								MONTHLY PAYROLLS						
Schedule Number	Pay Period Begin Date	Pay Period End Date	Time File Due	Payroll Processing Begins	Pay Date	Bi-weekly Insurance Deduction	Month of Insurance Coverage	Schedule Number	Pay Period Begin Date	Pay Period End Date	Time File Due	Payroll Processing Begins	Pay Date	Working Days By Month
1	12/17/22	*12/30/2022	01/03/23	01/05/23	01/13/23	N	None							
2	12/31/22	01/13/23	01/17/23	01/17/23	01/27/23	Y	Jan	1	01/01/23	01/31/23	01/10/20	01/18/23	01/31/23	22
3	01/14/23	01/27/23	01/31/23	02/02/23	02/10/23	Y	Feb							
4	01/28/23	02/10/23	02/14/23	02/16/23	02/24/23	Y	Feb	2	02/01/23	02/28/23	02/10/23	02/20/23	02/28/23	20
5	02/11/23	02/24/23	02/28/23	03/02/23	03/10/23	Y	Mar							
6	02/25/23	03/10/23	03/14/23	03/16/23	03/24/23	Y	Mar	3	03/01/23	03/31/23	03/10/23	03/20/23	03/31/23	23
7	03/11/23	03/24/23	03/28/23	03/30/23	04/07/23	Y	Apr							
8	03/25/23	04/07/23	04/11/23	04/13/23	04/21/23	Y	Apr	4	04/01/23	04/30/23	04/10/23	04/18/23	04/28/23	20
9	04/08/23	04/21/23	04/25/23	04/27/23	05/05/23	Y	May							
10	04/22/23	05/05/23	05/09/23	05/11/23	05/19/23	Y	May	5	05/01/23	05/31/23	05/10/23	05/17/23	05/31/23	23
11	05/06/23	05/19/23	05/23/23	05/24/23	06/02/23	Y	Jun							
12	05/20/23	06/02/23	06/06/23	06/08/23	06/16/23	Y	Jun							
13	06/03/23	06/16/23	06/20/23	06/22/23	06/30/23	Y	Jul	6	06/01/23	06/30/23	06/09/23	06/14/23	06/30/18	22
14	06/17/23	*6/30/2023	07/05/23	07/06/23	07/14/23	N	None							
15	07/01/23	07/14/23	07/17/23	07/17/23	07/28/23	Y	Jul	7	07/01/23	07/31/23	07/10/23	07/18/23	07/31/23	21
16	07/15/23	07/28/23	08/01/23	08/03/23	08/11/23	Y	Aug							
17	07/29/23	08/11/23	08/15/23	08/17/23	08/25/23	Y	Aug	8	08/01/23	08/31/23	08/10/23	08/21/23	08/31/23	23
18	08/12/23	08/25/23	08/29/23	08/31/23	09/08/23	Y	Sep							
19	08/26/23	09/08/23	09/12/23	09/14/23	09/22/23	Y	Sep	9	09/01/23	09/30/23	09/11/23	09/18/23	09/29/23	21
20	09/09/23	09/22/23	09/26/23	09/28/23	10/06/23	Y	Oct							
21	09/23/23	10/06/23	10/10/23	10/12/23	10/20/23	Y	Oct	10	10/01/23	10/31/23	10/10/23	10/18/23	10/31/23	22
22	10/07/23	10/20/23	10/24/23	10/26/23	11/03/23	Y	Nov							
23	10/21/23	11/03/23	11/07/23	11/09/23	11/17/23	Y	Nov	11	11/01/23	11/30/23	11/10/23	11/14/23	11/30/23	22
24	11/04/23	11/17/23	11/27/23	11/27/23	12/01/23	Y	Dec							
25	11/18/23	12/01/23	12/05/23	12/07/23	12/15/23	Y	Dec	12	12/01/23	12/31/23	12/11/23	12/13/23	12/29/23	21
26	12/02/23	12/15/23	12/18/23	12/18/23	12/29/23	Y	Jan '24							

Please Note: Bold/Red dates indicate changes from standard processing (note: BW 1/17, 7/5, 7/17 11/27, 12/18 approvals by 10 AM))