

2024

BI-WEEKLY PAYROLLS								MONTHLY PAYROLLS						
Schedule Number	Pay Period Begin Date	Pay Period End Date	Time File Due	Payroll Processing Begins	Pay Date	Bi-weekly Insurance Deduction	Month of Insurance Coverage	Schedule Number	Pay Period Begin Date	Pay Period End Date	Time File Due	Payroll Processing Begins	Pay Date	Working Days By Month
1	12/16/23	*12/29/23	01/02/24	01/04/24	01/12/24	N	None							
2	12/30/23	01/12/24	01/16/24	01/18/24	01/26/24	Y	Jan	1	01/01/24	01/31/24	01/10/24	01/19/24	01/31/24	23
3	01/13/24	01/26/24	01/30/24	02/01/24	02/09/24	Y	Feb							
4	01/27/24	02/09/24	02/13/24	02/15/24	02/23/24	Y	Feb	2	02/01/24	02/29/24	02/09/24	02/19/24	02/29/24	21
5	02/10/24	02/23/24	02/27/24	02/29/24	03/08/24	Y	Mar							
6	02/24/24	03/08/24	03/12/24	03/14/24	03/22/24	Y	Mar	3	03/01/24	03/31/24	03/11/24	03/18/24	03/29/24	21
7	03/09/24	03/22/24	03/26/24	03/28/24	04/05/24	Y	Apr							
8	03/23/24	04/05/24	04/09/24	04/11/24	04/19/24	Y	Apr	4	04/01/24	04/30/24	04/10/24	04/16/24	04/30/24	22
9	04/06/24	04/19/24	04/23/24	04/25/24	05/03/24	Y	May							
10	04/20/24	05/03/24	05/07/24	05/09/24	05/17/24	Y	May	5	05/01/24	05/31/24	05/10/24	05/20/24	05/31/24	23
11	05/04/24	05/17/24	05/21/24	05/23/24	05/31/24	Y	Jun							
12	05/18/24	*5/31/2024	06/04/24	06/06/24	06/14/24	N	None							
13	06/01/24	06/14/24	06/17/24	06/17/24	06/28/24	Y	Jun	6	06/01/24	06/30/24	06/10/24	06/18/24	06/28/24	20
14	06/15/24	06/28/24	07/02/24	07/03/24	07/12/24	Y	Jul							
15	06/29/24	07/12/24	07/16/24	07/18/24	07/26/24	Y	Jul	7	07/01/24	07/31/24	07/10/24	07/19/24	07/31/24	23
16	07/13/24	07/26/24	07/30/24	08/01/24	08/09/24	Y	Aug							
17	07/27/24	08/09/24	08/13/24	08/15/24	08/23/24	Y	Aug	8	08/01/24	08/31/24	08/09/24	08/19/24	08/30/24	22
18	08/10/24	08/23/24	08/27/24	08/29/24	09/06/24	Y	Sep							
19	08/24/24	09/06/24	09/10/24	09/12/24	09/20/24	Y	Sep	9	09/01/24	09/30/24	09/10/24	09/18/24	09/30/24	21
20	09/07/24	09/20/24	09/24/24	09/26/24	10/04/24	Y	Oct							
21	09/21/24	10/04/24	10/08/24	10/10/24	10/18/24	Y	Oct	10	10/01/24	10/31/24	10/10/24	10/16/24	10/31/24	23
22	10/05/24	10/18/24	10/22/24	10/24/24	11/01/24	Y	Nov							
23	10/19/24	11/01/24	11/05/24	11/07/24	11/15/24	Y	Nov	11	11/01/24	11/30/24	11/11/24	11/19/24	11/29/24	21
24	11/02/24	11/15/24	11/18/24	11/18/24	11/29/24	Y	Dec							
25	11/16/24	*11/29/2024	12/03/24	12/05/24	12/13/24	N	None	12	12/01/24	12/31/24	12/10/24	12/18/24	12/31/24	22
26	11/30/24	12/13/24	12/16/24	12/17/24	12/27/24	Y	Dec							

Please Note: Bold/Red dates indicate changes from standard processing (note: BW 1/16, 6/17, 7/2, 11/18, 12/16 approvals by 10 AM))